

Important Note: This is a guide to explain how to complete this letter. Do not fill in or send this version directly. This guide is to help you to understand and complete the sample letter which can be located [here](#).

This letter is relevant **ONLY** if you have made an ARAP or EGS Application and it has been refused.

[Your Name and Last name]
[Your Phone Number]
[Your Email Address]

Complete this information first

Defence Afghan Relocation and Resettlement (DARR)
Ministry of Defence Main Building
Whitehall
London SW1A 2HB

By email only to: darr-arap-review@mod.gov.uk

Date: Write the date you submit this letter

Dear DARR,

URGENT REQUEST :
REVIEW OF MY ARAP/EGS APPLICATION

ARAP/EGS ref: [if you know it]

Write your application reference number if you have.

I applied for relocation to the United Kingdom under the ARAP/ Ex-Gratia Scheme and received a Decision that I am not eligible.

Include date of decision and copy of decision where possible.

As explained below, I now know (or reasonably believe) that I have been placed at considerable additional risk due to the breach of my data by the UK Government.

As I was not informed of this before, this substantially undermines the fairness of the process of deciding my application including any Review process.

I therefore now write to request that my application is urgently reviewed and I am provided with sufficient information and a reasonable opportunity to consider and provide further information, evidence and/or submissions on these matters.

Data Breach, Risks: Urgent Review Required

I applied under ARAP/EGS as I am extremely concerned about my safety and about the safety of my family.

Please tick one of the following boxes that applies to you

- ☐ **I have received confirmation that my data is included in the data breach.** I have received a positive confirmation via email or the Self-Check Tool, and I enclose the same.
- ☐ **I have not received confirmation, but I applied on or before 7 January 2022.** As my application was submitted [on/before] the 7 January 2022 I have a reasonable belief that my data was included in the data breach. My reference number is: [include reference number here].

I therefore ask for urgent confirmation of these matters.

I am now deeply concerned that information I included in my application is in the public domain and could be accessed by people who want to harm me or my family.

This has placed me and my family at a heightened risk and I have not previously been made aware of this nor provided with a reasonable opportunity to consider and make relevant submissions on these matters. This has rendered the entire application process substantially unfair and/or unlawful.

Please now do the following **urgently**:

- i. Confirm in writing that you will now reopen my application, acknowledging that the negative eligibility decision is to be reviewed and I am provide with a clear and reasonable opportunity to include further evidence and/or submissions as further and at least 14 days after receiving (ii) and (iii) below;
- ii. Send me a copy of my application form and any and all information held about me at the time of the breach, so that I can know the extent of the information that may have been disclosed;
- iii. Give me a copy of any risk assessment that you carried out after you became aware of the data breach so that I can understand why you do not believe I am at risk; and
- iv. Provide a clear explanation as to why I was not relocated under the Afghan Response Route, ('ARR') along with any guidance, or policy that was applied to determine the same.

If you have particular reasons why you are in danger, explain them – use the ARAP [Self-help guide](#) to draft a witness statement if you can.

Please confirm the above **within 14 days of this letter**.

Yours faithfully,

[your name] ←

Write your name and last name as signature